

Gold Trail Union School District



District Office

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Placerville, CA 95667
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Scott Lyons
Superintendent

Board of Trustees

Micah Howser
President
Julie Bauer
Clerk
Janet Barbieri
Sue Hennike
Daryl Lander

Sutter's Mill School (K-3)

4801 Luneman Road
Placerville, CA 95667
1.530.626.2591
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Scott Lyons
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Gold Trail School (4-8)

889 Cold Springs Road
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Boyd Holler
Principal

*An Equal Opportunity
Employer*

BOARD OF TRUSTEES

Regular and Closed Session Meeting

Friday, December 13, 2019

Gold Trail School






Agenda

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Scott Lyons, at (530) 626-3194 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

3:00 P.M.

OPENING BUSINESS

1. CALL TO ORDER

 M. Howser, President
 J. Bauer, Clerk
 J. Barbieri, Member
 S. Hennike, Member
 D. Lander, Member

2. PUBLIC SESSION

.1 Flag Salute

3. ACTION ITEM: Adoption of Agenda

The Board will review the agenda prior to adoption, taking this opportunity to re-sequence or table agenda topics.

4. OPEN HEARING

Members of the public are encouraged to address the Board concerning any item on the agenda either before or during the Board's consideration of the item. Under the Brown Act and open meeting laws, members of the public shall also be given an opportunity to address the Board on any item of interest that is not on the agenda but within the subject matter jurisdiction of the Board. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. Members of the community may address the Board at this time. Signing in is not necessary. (*Education Code 35145.5, Government Code 54952/54954.3, Board Bylaw 9323*)

ANNUAL ORGANIZATIONAL SESSION

5. ORGANIZATIONAL MEETING OF THE BOARD

- .1 Election of Board President**
- .2 Election of Board Clerk**
- .3 Approval of Board Secretary**
- .4 Election of Board Representative to Serve on the Council of Representatives of the El Dorado School Boards Association**
- .5 Selection of Board Representative to Serve as Observer at Collective Bargaining Sessions**
- .6 Selection of Board Representative to Serve on the Salary and Benefits Committee (Serving Administrative and Confidential Employees)**
- .7 Board Meeting Dates, Times, Venue and Agenda Topics**
- .8 Review/Adoption of Board Bylaw 9320: Meeting**

6. ACTION: Update the District 2019-20 School Calendar

The Board will update the 2019-20 school calendar to recover lost instructional minutes due to the recent PG&E Power Shutdowns.

ADVANCE PLANNING

7. FUTURE REGULAR MEETING SCHEDULE**Date: TBA****Time: TBA****Location: TBA**

Requests may be made at this time for items to be placed on a future agenda.

ADJOURNMENT

PUBLIC INSPECTION

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office, located in the Sutter's Mill School Administration building, 4801 Luneman Road, Placerville, California, during normal business hours. In addition, such writings and documents will be posted on the District's website, www.gtusd.org. Agendas will be posted at:

Gold Trail School

880 Cold Springs Road
Placerville, CA. 95667






Sutter's Mill School/District Office

4801 Luneman Road
Placerville, CA. 95667

And E-mailed to every district family

AGENDA ITEM Opening Business

1.0 CALL TO ORDER

-  M. Howser, President
-  J. Bauer, Clerk
-  J. Barbieri, Member
-  S. Hennike, Member
-  D. Lander, Member

2.0 PUBLIC SESSION**.1 Flag Salute****3.0 ACTION ITEM: Adoption of Agenda**

This item is provided as an opportunity for trustees, through consensus, to re-sequence or table agenda topics.

ACTION	<i>Moved</i>	<i>Seconded</i>
<input type="checkbox"/> <i>Approved as is</i> <input type="checkbox"/> <i>Not approved</i> <input type="checkbox"/> <i>Amended to read:</i>		
<i>Voted Aye</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Voted Nay</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Abstained</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Absent</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>

4.0 OPEN HEARING

(*Education Code 35145.5, Government Code 54952/54954.3, Board Bylaw 9323*)

President script:

Members of the public are encouraged to address the Board concerning any item on the agenda either before or during the Board's consideration of the item. Under the Brown Act and open meeting laws, members of the public shall also be given an opportunity to address the Board on any item of interest that is not on the agenda but within the subject matter jurisdiction of the Board.

Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. Members of the community may address the Board at this time.

Would any member of the audience like to address the Board? Signing in is not necessary.

5. Organizational Meeting of the Board (BB 9100)

	<i>Title</i>	<i>Description</i>	<i>Budgeted</i> NA Y N		
5.1	Election of the Board President	<i>Duties include:</i> <ul style="list-style-type: none"> • <i>Presiding at all meetings of the Board.</i> • <i>Maintaining order and facilitate the Board's effective deliberation.</i> • <i>Enforcing the rules of the Board at all meetings and ensure compliance with all requirements of the Brown Act.</i> • <i>Signing bonds, notes, agreements, contracts, titles and leaves, and other legal instruments order to be executed by the Board.</i> • <i>Subject to Board approval, appointing and dissolving all committees.</i> • <i>Meeting with the Superintendent monthly prior to each meeting to assist in the development of the agenda (BB9121)</i> 	x	Current: M. Howser	ACTION
					<div>Moved</div> <div>Seconded</div>
					<div>Voted Aye</div> <div>Bauer Barbieri Hennike Howser Lander</div>
					<div>Voted Nay</div> <div>Bauer Barbieri Hennike Howser Lander</div>
					<div>Abstained</div> <div>Bauer Barbieri Hennike Howser Lander</div>
					<div>Absent</div> <div>Bauer Barbieri Hennike Howser Lander</div>

5.2	Election of the Board Clerk	<i>Duties include:</i> <ul style="list-style-type: none"> <i>The clerk is expected to take over all the responsibilities of the President in the President's absence. (Required by BB 9121 & 9123))</i> 	x	Current: J. Bauer	ACTION	
					Moved	Seconded
					Voted Aye	Bauer Barbieri Hennike Howser Lander
					Voted Nay	Bauer Barbieri Hennike Howser Lander
					Abstained	Bauer Barbieri Hennike Howser Lander
					Absent	Bauer Barbieri Hennike Howser Lander

5.3 Approval of Board Secretary	<p>The position is filled by the Superintendent (BB 9122). Duties include:</p> <ul style="list-style-type: none"> • Preparing, distributing and maintaining the Board agenda and minutes. • Maintaining Board records and documents. • Conducting official correspondence for the Board. • As directed by the Board, sign and execute official papers. 	x	Current: S. Lyons	ACTION	
				Moved	Seconded
				Voted Aye	Bauer Barbieri Hennike Howser Lander
				Voted Nay	Bauer Barbieri Hennike Howser Lander
				Abstained	Bauer Barbieri Hennike Howser Lander
				Absent	Bauer Barbieri Hennike Howser Lander

5.4 Election of Board Representative to Serve on the Council of Representatives of the El Dorado County School Boards Association	x	Current: M. Howser	ACTION	
			<i>Moved</i>	<i>Seconded</i>
			<i>Voted Aye</i>	<i>Bauer</i> <i>Barbieri</i> <i>Hennike</i> <i>Howser</i> <i>Lander</i>
			<i>Voted Nay</i>	<i>Bauer</i> <i>Barbieri</i> <i>Hennike</i> <i>Howser</i> <i>Lander</i>
			<i>Abstained</i>	<i>Bauer</i> <i>Barbieri</i> <i>Hennike</i> <i>Howser</i> <i>Lander</i>
			<i>Absent</i>	<i>Bauer</i> <i>Barbieri</i> <i>Hennike</i> <i>Howser</i> <i>Lander</i>

5.5	Selection of Board Member to Serve at Collective Bargaining Sessions	<i>This representative serves as only an independent observer of negotiation proceedings and reports back to the Board. (BB 9100, 9140)</i>	x	Current: D. Lander	ACTION	
					<i>Moved</i>	<i>Seconded</i>
					<i>Voted Aye</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
					<i>Voted Nay</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
					<i>Abstained</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
					<i>Absent</i>	<i>Bauer Barbieri Hennike Howser Lander</i>

5.6 Selection of Board Member to Serve on the Salary and Benefits Committee	Historically, this representative meets with the Superintendent prior to and during the “meet and confer” sessions with employee groups other than those represented by an official, exclusive representative, and reports back to the Board. (BB 9100, 9140)	x	Current: D. Lander	ACTION	
				Moved	Seconded
				Voted Aye	Bauer Barbieri Hennike Howser Lander
				Voted Nay	Bauer Barbieri Hennike Howser Lander
				Abstained	Bauer Barbieri Hennike Howser Lander
				Absent	Bauer Barbieri Hennike Howser Lander

5.7 Board Meeting Dates, Times, Venue and Agenda Topics *The 2020 schedule of Regular Meeting dates, agenda topics, venue and times will be adopted. (BB 9100)* x

ACTION	
<i>Moved</i>	<i>Seconded</i>
<i>Voted Aye</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
<i>Voted Nay</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
<i>Abstained</i>	<i>Bauer Barbieri Hennike Howser Lander</i>
<i>Absent</i>	<i>Bauer Barbieri Hennike Howser Lander</i>

5.8	Adoption of Board Bylaws 9320: Meeting Notices	Review of Bylaw which designates Regular Meeting logistics.	x		ACTION	
					Moved	Seconded
					Voted Aye	Bauer Barbieri Hennike Howser Lander
					Voted Nay	Bauer Barbieri Hennike Howser Lander
					Abstained	Bauer Barbieri Hennike Howser Lander
					Absent	Bauer Barbieri Hennike Howser Lander

ATTACHMENTS

- Description of El Dorado County School Boards Association Council/ Representative Activities
- Proposed 2020 Board Meeting Schedule
- 2020 Year Calendar
- Board Bylaw 9320, Meetings and Notices

AGENDA ITEM 6.0**ACTION: Update the District 2019-20 School Calendar****BACKGROUND**

Recent PG&E power shutdowns have resulted in losses in student instructional minutes for the school year. With collaboration with the staff as to how best to recover quality instructional time, administration is requesting that three current early release school days be changed into regular full school days. Administration is also asking that the start time at Sutter's Mill School be official changed to 8:00 a.m. for all grades K through 3.

ATTACHMENTS

➤ **Proposed Calendar**

BUDGETED

☒ NA ☐ Yes ☐ No ☐ Cost Analysis Follows

RECOMMENDATION

The Board will take action to update the 2019-20 school calendar to recover lost instructional minutes due to the recent PG&E Power Shutdowns.

NOTES

ACTION	<i>Moved</i>	<i>Seconded</i>
<input type="checkbox"/> <i>Approved as is</i> <input type="checkbox"/> <i>Not approved</i> <input type="checkbox"/> <i>Amended to read:</i>		
<i>Voted Aye</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Voted Nay</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Abstained</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>
<i>Absent</i>	<i>Howser</i>	<i>Bauer Barbieri Hennike Lander</i>

AGENDA ITEM 7.0 Future Meetings
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Date: TBA Time: TBA Location: TBA

Requests may be made at this time for items to be placed on a future agenda.

AGENDA ITEM: <i>Adjournment</i>					
ACTION		<i>Moved</i>		<i>Seconded</i>	
<input type="checkbox"/> <i>Approved as is</i> <input type="checkbox"/> <i>Not approved</i> <input type="checkbox"/> <i>Amended to read:</i>					
<i>Voted Aye</i>	<i>Howser</i>	<i>Bauer</i>	<i>Barbieri</i>	<i>Hennike</i>	<i>Lander</i>
<i>Voted Nay</i>	<i>Howser</i>	<i>Bauer</i>	<i>Barbieri</i>	<i>Hennike</i>	<i>Lander</i>
<i>Abstained</i>	<i>Howser</i>	<i>Bauer</i>	<i>Barbieri</i>	<i>Hennike</i>	<i>Lander</i>
<i>Absent</i>	<i>Howser</i>	<i>Bauer</i>	<i>Barbieri</i>	<i>Hennike</i>	<i>Lander</i>

El Dorado County School Boards Association

Council of Representatives

At your December organization meeting, please be sure to appoint a board member (and an alternate) to represent your district on the EDCSBA Council of Representatives!

The El Dorado County School Boards Association Council of Representatives is a gathering of board members from each of the 15 districts and a member of the county board, who meet to promote the success of all school districts in the county. It is a dedicated organization with bylaws and elected officers.

Each year, districts appoint a member of their board to serve as their EDCSBA representative. Our appeal this year is to encourage a membership of people who are interested in advancing the strength of this council by consistent attendance, to share and collaborate for the good of all our districts.

Representatives meet quarterly to hear the latest CSBA updates, exchange ideas, share challenges, and provide opportunities for networking. In times of uncertain or diminishing funds for education, working together to share ideas and resources is becoming more and more critical.

In addition to quarterly representative meetings, EDCSBA sponsors a variety of workshops throughout the year. Workshops are offered to all El Dorado County school board members free of charge.

2018 -2019 EDCSBA Representative Meeting and Presentation Calendar

Monday August 6, 2018	4:30 PM Representatives Meeting <i>EDCOE Board Room, B-3</i>	5:30 PM Presentation: Mental Health and School Safety <i>EDCOE Board Room, B-2</i>
Monday November 5, 2018	4:30 PM Representatives Meeting <i>EDCOE Board Room, B-3</i>	5:30 PM Presentation: Sexual Harassment Prevention <i>EDCOE Board Room, B-2</i>
Monday January 14, 2019	4:30 PM Representatives Meeting <i>EDCOE Board Room, B-3</i>	5:30 PM Presentation: Superintendent Evaluation and Board Self-Review <i>EDCOE Board Room, B-2</i>
Monday March 4, 2019	4:30 PM Representatives Meeting <i>Location TBD</i>	5:30 PM Annual EDCSBA Awards Dinner <i>Location TBD</i>
Monday May 6, 2019	4:30 PM Representatives Meeting <i>EDCOE Board Room, B-3</i>	5:30 PM Presentation: Energy Savings <i>EDCOE Board Room, B-2</i>

Gold Trail Union School District Board Meeting Schedule 2020	
Target: Second Thursday of the Month (Except where noted below)	
Open Session 6:00 p.m.; Closed Session directly following open session, if applicable.	
Location: Gold Trail School Library Media Center, 889 Cold Springs Rd., Placerville CA 95667	
	Agenda Topics
Thursday, January 9, 2020	Audit Report (Annual)
	Board Policies, Administrative Regulations and Board Bylaws Updates
	BP 4117.3, Personnel Reduction (Tie Breaking Criteria) (Annual)
	BP 6154, Homework Plan Review (Annual)
	BB 9270, Conflict of Interest Review (Annual)
	EDCSBA Award Nominations (Annual)
	Filing of District Verified Signatures (Annual)
	School Accountability Report Card (SARC)
	Williams Act Uniform Complaint Procedures Quarterly Report
Thursday, February 13, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
	Comprehensive School Safety Plan (Annual)
	Consolidated Application and Reporting System (CARS) Winter Collection (Annual)
	Facilities and Maintenance Report (Annual)
	Local Control Accountability Plan (LCAP) Update
	Local Education Agency Plan (LEAP) Amendment (Annual)
	School Site Council Plans and Budgets (Annual)
Thursday, March 12, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
	BP 6145, Extracurricular and Cocurricular Activities, Review (Annual)
	Calendar Adoption (Annual)
	English Learner Program Evaluation (Annual)
	Local Control Accountability Plan (LCAP) Update
	Physical Fitness Test District and School Summary (Annual)
	Reduction of Certificated Employees, If Applicable
	Second Period Interim Financial Report (Annual)
Thursday, April 2, 2020 (Date is on first Thursday of month due to Spring Break.)	Board Policies, Administrative Regulations and Board Bylaws Updates
	District Fees Adjustment, If Applicable
	Library Media Center Program Evaluation (Annual)
	Local Control Accountability Plan (LCAP) Update
	Reduction of Classified Services, If Applicable
	Williams Act Uniform Complaint Procedures Quarterly Report
Thursday, May 14, 2020	Bargaining Unit Settlements, If Applicable (Annual)
	Board Policies, Administrative Regulations and Board Bylaws Updates
	Board Self Evaluation (Annual)
	Declaration of Need of Fully Qualified Educators (Annual)
	Local Control Accountability Plan (LCAP) Update
	Reduction of Certificated Employees-Final Order, If Applicable
	Resolution: Temporary Transfer Agreement, If Applicable (Annual)
	Resolution: Year End Balance Authorization (Annual)
	Statement of Need: 30-Day Emergency Permits (Annual)
	Superintendent Evaluation--Part 1 (Annual)
	Third Interim Financial Report (Annual)

Date	Agenda Topics
Thursday, June 11, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
	Consolidated Application and Reporting System (CARS) Spring Collection (Annual)
	EDCOE Agreement for Services (Annual)
	EPA/Prop 30 Fund Use Approval (Annual)
	Independent Study Report (Annual)
	MOU EDCOE: Library Services
	Public Hearing for AND the Proposed Local Control Accountability Plan (LCAP)
	Public Hearing for AND the Proposed Budget
	Substitute Employee Salary Schedule Review and Adoption (Annual)
	Textbook Adoptions, If Applicable
	Transportation Home to School Fee Review and Adoption (Annual)
	Transportation Subcontracts: Maintenance and Training (Annual)
Thursday, June 18, 2020	Budget Adoption (Annual)
	Local Control Accountability Plan (LCAP) Adoption (Annual)
	Superintendent Contract (Annual)
Thursday, August 13, 2020	Administrative Members to PAR (Annual)
	Board Policies, Administrative Regulations and Board Bylaws Updates
	Budget Revise (Annual)
	CAASPP Test Results (Prior Year) Annual
	California Healthy Kids Survey Results (Prior Year) Annual
	Classroom Teacher Assignments (Annual)
	District Representatives to Employee Negotiations (Annual)
	Food Services Report (Prior Year) (Annual)
	Miscellaneous NPS Services Contracts, If Applicable
	Resolution: Authorization to Teach
	University Contracts and MOU's (Annual)
	Williams Act Uniform Complaint Procedures Quarterly Report
Thursday, September 10, 2020	Bargaining Unit Proposal Sunshine (Annual)
	Board Policies, Administrative Regulations and Board Bylaws Updates
	CAC Parent Representative (Annual)
	Class Size (District) Report (Annual)
	Disciplinary and Expulsion Report (Prior Year) Annual
	Field Trip Survey (Annual)
	Introduction of New Employees
	Public Hearing AND Resolution: Gann Appropriations Limit Calculation (Annual)
	Public Hearing AND Resolution: Sufficient Textbook and Instructional Materials (Annual)
	Unaudited Actuals (J-200) Report (Annual)
Thursday, October 8, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
	Developer Fees (Annual)
	Goals Review (Annual)
	Local Indicator Report (Annual)
	Long Range Planning and Budget Advisory Committee/Forum
	Williams Act Uniform Complaint Procedures Quarterly Report
Thursday, November 12, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
	Interdistrict Transfer Report (Annual)
	Teacher:Administrator Ratio (Annual)
	Teacher Assignment Report (Annual)
Thursday, December 10, 2020	Board Policies, Administrative Regulations and Board Bylaws Updates
<i>(If this date does not fall within the required time period for the Organizational Meeting, the Organizational piece will be changed to a different date.)</i>	Board Organizational Meeting (Annual)
	District Vision Review
	First Interim Financial Report Filed (Annual)
	Review of Board and Superintendent Protocols (Annual)
	Transportation Report (Annual)
If new trustee is seated:	New Board Photo, Swearing In of New Trustee, Update Trustee (All) Biographies

Calendar for Year 2020 (United States)

January Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:☉ 10:☉ 17:☉ 24:☉	February Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 1:☉ 9:☉ 15:☉ 23:☉	March Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 2:☉ 9:☉ 16:☉ 24:☉
April Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 1:☉ 7:☉ 14:☉ 22:☉ 30:☉	May Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 7:☉ 14:☉ 22:☉ 29:☉	June Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 5:☉ 13:☉ 21:☉ 28:☉
July Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 5:☉ 12:☉ 20:☉ 27:☉	August Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 3:☉ 11:☉ 18:☉ 25:☉	September Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 2:☉ 10:☉ 17:☉ 23:☉
October Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 1:☉ 9:☉ 16:☉ 23:☉ 31:☉	November Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 8:☉ 15:☉ 21:☉ 30:☉	December Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 7:☉ 14:☉ 21:☉ 29:☉

Holidays and Observances:

Jan 1 New Year's Day	May 5 Cinco de Mayo	Oct 31 Halloween
Jan 20 Martin Luther King Jr. Day	May 10 Mother's Day	Nov 3 Election Day
Feb 14 Valentine's Day	May 25 Memorial Day	Nov 11 Veterans Day
Feb 17 Presidents' Day (Most regions)	Jun 21 Father's Day	Nov 26 Thanksgiving Day
Mar 17 St. Patrick's Day	Jul 3 'Independence Day' observed	Nov 27 Black Friday
Apr 12 Easter Sunday	Jul 4 Independence Day	Dec 24 Christmas Eve
Apr 13 Easter Monday	Sep 7 Labor Day	Dec 25 Christmas Day
Apr 15 Tax Day	Oct 12 Columbus Day (Most regions)	Dec 31 New Year's Eve

Gold Trail Union SD

Board Bylaw

Meetings And Notices

BB 9320

Board Bylaws

Meetings of the Board of Trustees are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

(cf. 9012 - Board Member Electronic Communications)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Regular Meetings

The Board shall hold one regular meeting each month. Regular meetings shall be held at 6:00 p.m. on the second Thursday at Gold Trail School.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's Internet web site. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. (Government Code 54957.5)

(cf. 1340 - Access to District Records)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

(cf. 2121 - Superintendent's Contract)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's Internet web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

(cf. 2000 - Concepts and Roles)

(cf. 2111 - Superintendent Governance Standards)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9400 - Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Meetings shall be held within district boundaries, except to do any of the following:
(Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe,

meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Legal Reference:

EDUCATION CODE

- 35140 Time and place of meetings
- 35143 Annual organizational meeting, date, and notice
- 35144 Special meeting
- 35145 Public meetings
- 35145.5 Agenda; public participation; regulations
- 35146 Closed sessions
- 35147 Open meeting law exceptions and applications

GOVERNMENT CODE

- 3511.1 Local agency executives
- 11135 State programs and activities, discrimination
- 54950-54963 The Ralph M. Brown Act, especially:
 - 54953 Meetings to be open and public; attendance
 - 54954 Time and place of regular meetings

54954.2 Agenda posting requirements, board actions

54956 Special meetings; call; notice

54956.5 Emergency meetings

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Wolfe v. City of Fremont, (2006) 144 Cal.App. 544

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 218 (2005)

84 Ops.Cal.Atty.Gen. 181 (2001)

84 Ops.Cal.Atty.Gen. 30 (2001)

79 Ops.Cal.Atty.Gen. 69 (1996)

78 Ops.Cal.Atty.Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2009

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

The ABCs of Open Government Laws

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, 2nd Ed., 2010

WEB SITES

CSBA: <http://www.csba.org>

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.ag.ca.gov>

Institute for Local Government: <http://www.ca-ilg.org>

League of California Cities: <http://www.cacities.org>

Bylaw GOLD TRAIL UNION SCHOOL DISTRICT

adopted: December 11, 2014 Placerville, California

Gold Trail Union School District

2019-20

180 Student Attendance Days

2019 August Days: 13				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

12--13 Staff Duty Days
14 First student attendance day
23 Early Release Day-Staff Training

2019 September Days: 20				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2 Labor Day: No School
27 Early Release Day-Staff Training

2019 October Days: 23				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

25 Progress Reports (Gold Trail)
31 Early Release Day-Staff Training

2019 November Days: 15				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

4--8 Parent Conferences: Minimum Day
11 Veterans Day: No School
25-29 Thanksgiving Week: No School

2019 December Days: 14				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

19 Report Cards (Gold Trail)
19 Early Release Day-Staff Training
20-31 Winter Break: No School

2020 January Days: 17				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1--7 Winter Break: No School
20 MLK Jr. Day: No School

2020 February Days: 18				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

10 Lincoln's Day: No School
17 Presidents' Day: No School

2020 March Days: 22				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

13 Progress Reports (Gold Trail)
24-27 Parent Conferences: Minimum Day

2020 April Days: 15				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

3 Emergency Make-up Day
6--13 Spring Break: No School

2020 May Days: 20				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1 Early Release Day-Staff Training
22 Early Release Day-Staff Training
25 Memorial Day: No School

2020 June Days: 3				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

3 Report Cards (Gold Trail)
3 Last student attendance day
3 Minimum Day Dismissal
3 Eighth Grade Graduation
4 Staff Duty Day

Arrival/Departure Times	
Regular Day	
GT	8:00 a.m. to 2:30 p.m.
SM	8:00 a.m. to 2:10 p.m.
Early Release/Minimum Day	
GT	8:00 a.m. to 12:30 p.m.
SM	8:00 a.m. to 12:10 p.m.

EDUHSD Graduations

May 28: IHS (pm); UMHS (pm) EDHS (pm)

May 29: ORHS (pm); PHS (pm); VA (pm)

Adopted by Board of Trustees:

	Minimum Day
	School Not in Session

