

**Sutter's Mill Elementary School**  
**2021-2022**  
**Safety Plan Updates**



# Safety Measures

The following document is a guide for returning to school at Sutter's Mill in the Fall of 2021. All information listed below has been designed based on guidance from the State and the California Department of Public Health. Please know that the safety and security of your children has been the priority as all plans have been developed. These guidelines are subject to change pending state or county recommendations. This document can be found on our website: [Click here](#) Please check back frequently as information can change.

## COVID 19 Safety Measures

All Safety measures related to COVID-19 have been developed in accordance with State and Public Health Guidance. The guidance changes periodically, and we will continue to update these safety measures as new information is received.

- We require families to screen for symptoms prior to sending your child to school.
  - Symptom Screening Checklist can be found: [Symptom Screening](#)
- Types of masks allowable: [Allowable Masks](#)
  - Be sure to send your student with the appropriate mask, or one will be provided for them.
- If there is a medically documented reason for your child not to wear a mask, a letter from a Physician will be required, and alternative instruction methods will be discussed. (In order to comply with the guidance from the State and County Public Health, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines.)
- In the event of a suspected case of COVID-19, we will contact the El Dorado County Public Health Department and follow their guidance. (Guidance can be found: [CAL/OSHA CDPH Guidance](#))
- While on campus, if your child is suspected to have been exposed, you will be contacted by the school nurse. No further action will be required until you hear from the nurse.
- An isolation room has been designated on campus in the event of suspected symptoms.

## General Safety Measures

- Per CDPH face coverings are required for all individuals in the classroom setting.
- ☐ Per CDPH students and staff do not have to wear face masks outside.
- MERV 13 Filters have been installed in all classrooms. Filters will be replaced in accordance with their manufacturer guidelines.
- There are 6 touchless hand sanitizing stations set up across campus.
- ☐ Hand sanitizer will be available in every classroom, the multi-purpose room, the library and the office.
- Sanitization of the campus will occur between cohorts utilizing Hypochlorous Acid Solution
- Deep Cleaning of the campus will occur every evening.
- All Staff and Student restrooms will be cleaned every day.
- Touchless water faucets have been installed in every location on campus.

## **Classroom Safety Measures (Including Special Education)**

- Students will line up in front of classrooms on the designated lines.
- Student desks will be spread out to provide appropriate distancing as needed; this will not prevent partner/group activities from occurring during the school year.
- Students assigned seating will be designed to prevent students from sitting at or touching other desks or property.
- Sharing of materials between students will be limited.
- Library media coordinator will check out books for students.
- Small group instruction will occur with settings being sanitized between groups.
- Each teacher has been provided a Plexiglas stand to use as needed.
- All tables should be cleaned and disinfected with Hypochlorous Acid after each group.
- Field trips, class parties, assemblies, will not occur as approved by site administration.

## **Transportation Safety Measures**

- All buses will be sanitized with Hypochlorous Acid Solution at the end of each route.
- All buses are deep cleaned daily.
- All students, regardless of age, are required to wear masks on the bus.
- Siblings are encouraged to sit together on the bus.

## **Food Service Safety Measures:**

- All food service workers are following all stated Public Health guidelines.
- Sanitizing occurs after the preparation of each meal item.
- Deep cleaning of food service equipment occurs every day.
- Masks and gloves are worn by all food service handlers.

## **Physical Education:**

- ❑ Per CDPH masks are required to be worn indoors in a classroom setting.
- ❑ Per CDPH masks are not required to be worn outdoors.
- All Equipment will be sanitized with Hypochlorous Acid Solution after each cohort.
- Students will be escorted to and from PE by Classroom Teachers.
- Classroom Teachers will ensure hand washing upon return to the classrooms.

# **Campus Arrival and Departure**

## **Campus Arrival and Departure**

- Anyone entering campus will be required to wear a mask.
- Please do not arrive before 7:55 AM as there is no supervision prior to that time; School start time is 8:10 AM.
- Parent and community access to the campus is limited at this time.
- Bus Routes can be found: [Bus Routes](#)
  - Please have your students at the bus stop prior to the arrival of the bus; you should arrive to your bus stop five minutes prior to the scheduled pick up time.
- Map for dropping off and picking up student can be found here: [\(Link to Map\)](#)

### **Arriving On a Bus:**

- Hand sanitization stations will be available at the drop off point.
- Students will be guided to their classrooms where they will line up on designated dots and await teacher direction to enter the classroom.
- On Rainy days, students will exit the bus, and go directly to their classroom.
- Teachers will provide hand washing inside the classrooms.

### **Picking up and dropping off**

Map for Drop off and Pickup [\(Click this link\)](#)

### **Parents of TK – K:**

- You may enter campus to drop off and pick up your students at the classroom doors. Please do not drop off before 7:55 AM as there is no supervision prior to that time.
- Park in the front parking lots only.
- No persons are required to wear masks outdoors.
- Before going to the classroom door, hand sanitization stations are available if needed. Parents entering a classroom must wear a mask indoors whether they have been vaccinated or not.
- On Rainy days, go directly to classroom. Teachers will provide hand washing.

### **TK – K Parent Pick Up After School**

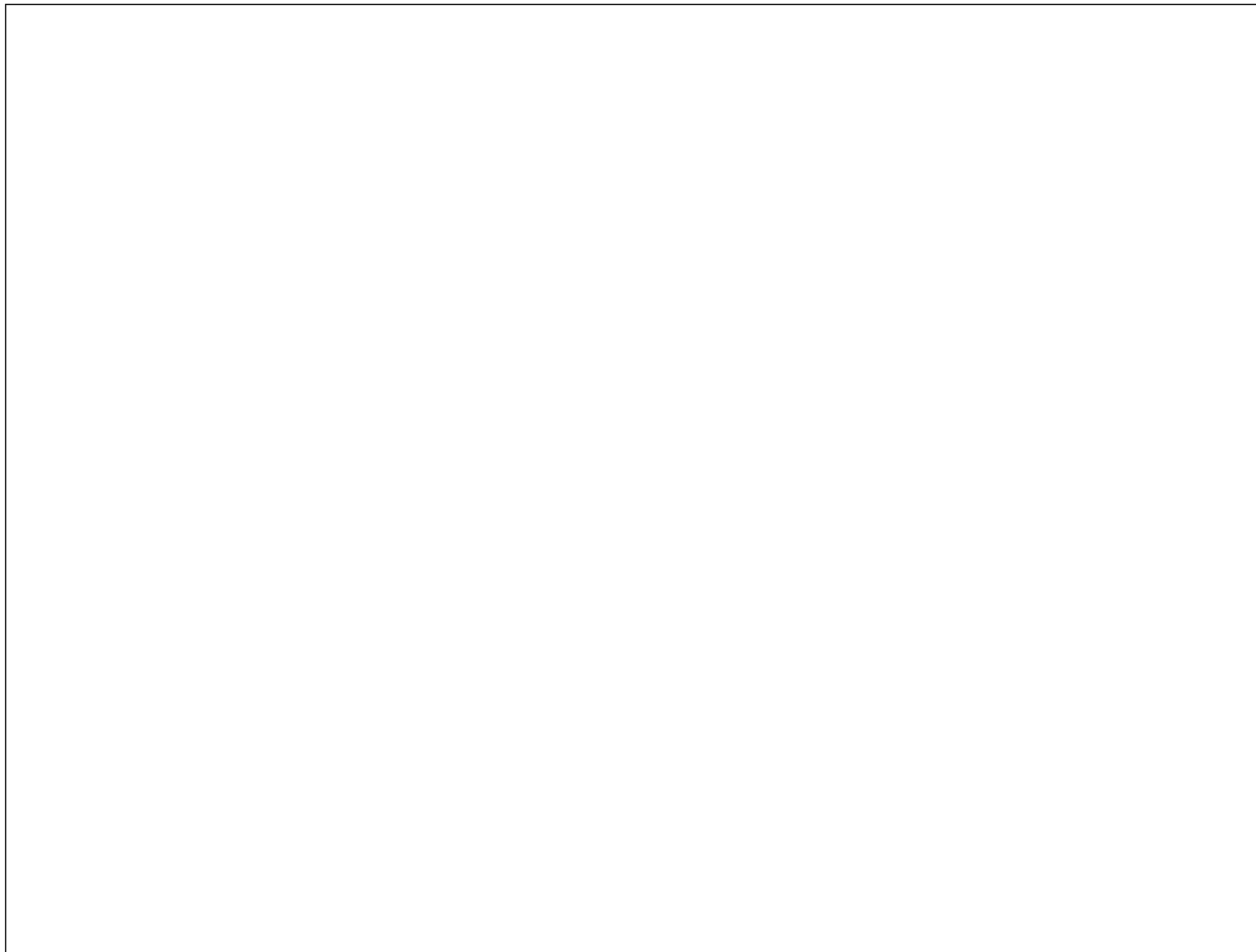
- Parents must wait on one of the blue dots outside of your child's classroom. Please do not enter the classroom.
- Parents will not need to wear a mask while waiting outside and your child will be sent directly to you.

### **Parents of 1st – 3rd graders Drop Off:**

- Parents remain in vehicles at drop off and pick up.
- No parking will be available.
- 📌 Please do not drop off before 7:55 AM as there is no supervision prior to that time.
- Drop off only for 1<sup>st</sup> – 3<sup>rd</sup>. Please follow signs along Old Ranch Road. ([Link to Map](#))
- Hand sanitization stations will be available at the drop off as needed for students only.

### **1st – 3rd Parent Pick Up After School:**

- Pick-Ups will occur at the same location as drop-offs
- Teachers will escort students to the pick-up lines adjacent to the G building classrooms.
- Parents will drive through and pick up their child from each class line.
- No parking will be available.
- Yard duty and Staff will supervise.
- Link to Map ([Link to Map](#))







## Common Planning Wednesday

- Per the calendar – Wednesdays will be early release for common planning
- ☐ Students will be released at 1:05 PM every Wednesday
- ☐ Teachers will use this time for:
  - Professional development
  - Common grade level planning
  - Vertical articulation

# **Independent Study**

## **Independent Study**

- Independent Study for the entire year will be available to a child if they are designated as immunity compromised.
- The Independent Study contract for the above child will need to be signed off within the first 30 days of school.
- If a child is not completing the designated work, the contract will be void and the child will not be able to stay on Independent Study.
- Independent Study Teacher will provide an orientation related to program.
- Teachers will provide office hours for parents and students.
- Independent Study for all other students (without any immune compromised concerns) will be available if the student is going to be absent for 5 days or longer (no more than 15 without approval of administration).
- A request for Independent Study must be received at a minimum five school days prior to the absence. The site would graciously request a 2-week notification but will not grant an independent study with less than five days prior notice.
- Independent Study does not supplant nor compare with in person learning.

# **Social and Emotional Health**

## Social and Emotional Health

We recognize that students have been struggling with Social Emotional health as a result of the pandemic. We are confident that reopening our schools will provide some relief of student stressors. We are actively working to increase the supports for students in the 2021-2022 school year.

- Mental Health Counselor is available on campus.
- ☐ An additional full-time counselor will be available this year to:
  - Run groups
  - Address individual student needs
  - Support student voice
  - Support improving culture of school sites
- Behavior Intervention Specialist is available on campus.
- Teachers are performing daily checks with students, and are frequently provided with resources related to Student emotional health.
- Additional Social Emotional Curriculum continues to be provided.
- Teachers make referrals to the school counselor as needed.

# **Food Service**

## Food Service at Sutter's Mill

Beginning August 11<sup>th</sup>, 2021, meal service will be available to students. This meal service plan is available to all students in the district.

Meal Service is as follows:

Cafeteria hours:	8:00 am – 2:45 pm
Breakfast	Served at morning recess
Lunch TK, K, 1	11:00 (TK, K) 11:10 (1)
Lunch 2, 3	11:50

\*Note: On Wednesday The times for breakfasts and lunches remains the same.

Food Services is available Monday through Friday.

**Currently all meals continue to be FREE for anyone in your household 18 years old or younger, however, you must still fill out a food service application. Applications can be found on our website in both English and Spanish. (<https://www.gtusd.org/District/262-Untitled.html>)**



