

# GOLD TRAIL UNION SCHOOL DISTRICT

## Agenda

### Regular Board Meeting



Regular Meeting

Sutter's Mill Multi-Purpose Room

Thursday, January 16, 2025

06:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



# Details

**Board Members:** Julie Bauer  
Greg Clark  
Jason Hanks  
Larry Thornhill  
Ed Klier

**Other Attendees:** Keri Phillips  
Aidan Harte

## BOARD NORMS:

1. Keep student academic achievement and social and emotional learning at the forefront.
2. Presume positive intent and value each member's point of view.
3. Communicate issues and concerns openly with the Superintendent prior to a public meeting.
4. Be a seeker to solve problems and be willing to compromise.

## 1. CALL TO ORDER

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### 1.1 Roll Call

## 2. PUBLIC SESSION

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### 2.1 Flag Salute

### 2.2 Board Vision

Our vision is to create and maintain an environment where every child receives a high quality education and comes to school feeling safe, cared for, and optimistic about learning.

## 3. ADOPTION OF AGENDA

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ACTION: The Board will review the agenda prior to adoption.

## 4. STUDENT REPRESENTATIVE REPORT

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Student Council President Hayden Karlstad will report out on recent Gold Trail School activities.

## 5. SPOTLIGHT ON EXCELLENCE

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Student Recognition

## 6. OPEN HEARING / PUBLIC HEARING

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The focus of our public Board meetings is, as necessitated by our obligations as elected officials, to conduct the Board's business. A board meeting is the meeting of the Board in public, not a public meeting. We invite all members of our community to speak on matters within the Board's jurisdiction, allowing us to listen and learn from our stakeholders, elevating their concerns and advocating for their needs, which supports our work to make our District more responsive and equitable. Members of the public wishing to address the Board shall sign up prior to the start of the meeting and will be given priority to speak to the Board. Once called upon by the Board President, individual speakers shall be allowed up to three minutes total to address the Board. Speakers are not permitted to relinquish given time to another speaker. If numerous individuals request to speak, the Board President may make adjustments to allow fair representation of viewpoints during the allotted total 20 minutes. Speakers should promote mutual respect, civility, and orderly conduct towards the Board, employees, and other members of the public. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Ed Code 35145.5, Gov Code 54954.3, Board Bylaw 9323)

### 6.1 Public Hearing: Annual Report of Vacancies

Brand new law AB 2561, effective January 1, 2025, requires a public agency to present the status of their vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year prior to the adoption of the final budget.

[Annual Vacancies Report 2024.pdf](#)

## 7. REPORTS

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### 7.1 Reports from Employee Group Representatives

Certificated, Classified, Classified Management, Confidential

### 7.2 Other Reports

Regarding matters that are within the interest and jurisdiction of the Board and/or District

- PTO

### **7.3 Department Reports**

Maintenance, Food Service, Transportation, or other department in the District may report.  
- Library Report, N. Albert

### **7.4 Board Members' Reports**

### **7.5 Superintendent's Report**

- Enrollment Update
- Interdistrict Transfers 2024/2025: Outgoing 45; Incoming 114

[GTUSD TOTAL ENROLLMENT.pdf](#)

[Enrollment Report - historical.pdf](#)

### **7.6 Principal's Report**

- Gold Trail and Sutter's Mill / Principal Phillips

### **7.7 LCAP Report**

Superintendent Phillips will provide the LCAP Mid-Year Update

### **7.8 Budget Report**

## **8. CONSENT AGENDA**

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ACTION: The following items may be acted upon together unless any Board member wishes an item be removed from the Consent Agenda and considered separately.

### **8.1 Approve Meeting Minutes**

- Regular Meeting of December 13, 2024

[Regular Board Meeting Minutes Dec 13 2024.pdf](#)

### **8.2 Approve Warrants**

The Board will take action to approve the District expenditures.

[January Warrants.pdf](#)

### **8.3 Approve Routine Personnel Action Items**

*Hiring -*

R. Olsen, Health Assistant/ School Secretary Assistant, .63 FTE, effective January 7, 2025  
S. Thurlo, Office Manager, 1.0 FTE, effective January 21, 2025

*Retirement -*

K. Coppedge, Elementary School Office Manager, effective January 31, 2025

#### **8.4 Accept the 2023-2024 Audit Report**

The District must undergo an independent audit of its fiscal records at the close of every school year. The purpose of the examination of the financial documents is to determine the propriety of transactions, ascertain whether all transactions are recorded properly, and to determine whether financial statements accurately reflect the financial operating and financial status of the District for the fiscal year reviewed.

The district brings the attached annual audit report before the board every January for approval. The governing board shall review 1) the annual audit report, 2) audit exceptions, recommendations, or findings identified by the auditor, including any management letters issued, and 3) a detailed written description of actions that have been (or will be) taken to correct audit exceptions, if applicable. (Education Code 41020.3(a))

[Gold Trail Union Final Audit Report 23-24.pdf](#)

#### **8.5 Approve Quarterly Report on Williams Uniform Complaints**

The Williams Settlement (AB 2727) requires a quarterly report to the Governing Board regarding the amount and type of complaints made to the school district in the following areas: Textbooks and Instructional Materials, Teacher Vacancy or Misassignment, and Facility Conditions.

As indicated on the attached Quarterly Report on Williams Uniform Complaints to the El Dorado County Office of Education, the District received no Williams Act complaints during this quarter.

[Jan 2025 Uniform Complaint Quarterly Reporting.pdf](#)

#### **8.6 Approve 2023-2024 School Accountability Report Cards (SARC) for Sutter's Mill and Gold Trail Schools**

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC) containing information about the condition and performance of each of its school sites. The purpose of the SARC is to provide data by which parents can make meaningful comparisons between public schools. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC. (EC Section 35256 and 35258)

Some of the data in the SARCs is for the prior year because the CDE has not updated it yet. The SARCs will be updated once the CDE provides the updated data.

[SARC 2023-2024 - Gold Trail.pdf](#)

[SARC 2023-2024 - Sutters Mill.pdf](#)

#### **8.7 Approve Consolidated Application and Reporting System Winter Data Collection**

The Consolidated Application (ConApp) must be submitted to the California Department of Education (CDE) for the district to receive funds for categorical programs. The application is submitted online through a web-based Consolidated Application Reporting System (CARS). The online system has three data collection reporting periods: Winter, Spring, and Fall. Districts need board approval of the application and to indicate the Gold Trail Union School District requests participation in federal programs.

[CARS All Reports Winter 2025.pdf](#)

## **8.8 Approve MOU: GTFE Certificated Exception to Teacher-in-Charge Stipend**

[MOU Designee stipend exception - SIGNED.pdf](#)

## **8.9 First Reading and Approval of Board Policies, Administrative Regulations and Board Bylaws**

BP 0460: Local Control and Accountability Plan  
AR 0460: Local Control and Accountability Plan  
BP 1250: Visitors/Outsiders  
AR 1250: Visitors/Outsiders  
BP 3100: Budget  
AR 3100: Budget  
BP 3280: Sale or Lease of District-Owned Real Property  
AR 3280: Sale or Lease of District-Owned Real Property  
BP 3320: Claims and Actions Against the District  
DELETE AR 3320: Claims and Actions Against the District  
BP 3515.5: Sex Offender Notification  
AR 3515.5: Sex Offender Notification  
BP 3540: Transportation  
BP 5113.1: Chronic Absence and Truancy  
AR 5113.1: Chronic Absence and Truancy  
BP 5148: Child Care and Development  
AR 5148: Child Care and Development  
BP 5148.2: Before/After School Programs  
AR 5148.2: Before/After School Programs  
BP 6170.1: Transitional Kindergarten  
BP 6174: Education for English Learners  
AR 6174: Education for English Learners  
BB 9240: Board Training  
BB 9270: Conflict of Interest  
E(1) 9270: Conflict of Interest

[Policy Update track changes December 2024.pdf](#)

[Dec Guide Sheet.pdf](#)

## **9. FISCAL/ FACILITIES**

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There is nothing to report.

## **10. PERSONNEL**

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### **10.1 Review of Certificated and Classified Seniority Lists**

[Classified Seniority Jan 2025.pdf](#)

[Certificated Seniority Dec 2024.pdf](#)

### **10.2 ACTION: Approve Office Manager Job Description**

[Job Description - Office Manager 12.12.24 - draft.pdf](#)

### **10.3 ACTION: Approve Update to Classified Salary Schedule 2024/2025**

Added Office Manager position effective January 17, 2025.

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## **11. STUDENT LEARNING, INSTRUCTION AND ACHIEVEMENT**

There is nothing to report.

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## **12. BOARD / ADMINISTRATION**

There is nothing to report.

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## **13. CLOSED SESSION OPEN HEARING AND ADJOURNMENT OF OPEN SESSION**

### **13.1 Closed Session Open Hearing**

Members of the public may take this opportunity to comment on Closed Session agenda items. Individual speakers shall be allowed up to three minutes total.

### **13.2 Adjournment of Open Session**

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## **14. CLOSED SESSION AGENDA**

During this time the Board may adjourn to Closed Session pursuant to Government Code 54957 to discuss any of the following matters: Student Matters EC 48912; Employer Employee Relations GC 54957.6: Conference with Labor Negotiators; Conference with Legal Counsel GC 54956.9(d)(2) and 54956.9: Anticipated and/or Existing Litigation; Personnel Matters GC 54957: Public Employee Discipline/Dismissal/Release; Superintendent Evaluation.

### **14.1 Conference with Labor Negotiator (Government Code section 54957.6)**

Agency Negotiator:	President Clark
Unrepresented Employee:	Superintendent

### **14.2 Personnel Matters**

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## **15. RETURN TO OPEN SESSION**

### **15.1 ACTION: Disclosure of actions taken, if any, by the Board in Closed Session**

Reporting Action Taken in Closed Session shall publicly report any action taken in closed session and the vote of every member present.

ACTION:

- Oral Recommendation Regarding Salary and/or Fringe Benefits
- Ratification of Superintendent's Employment Agreement

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## **16. FUTURE MEETINGS**

### **16.1 The date of the next Regular Board Meeting is February 13, 2025**

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## **17. ADJOURNMENT**

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