

Sutter's Mill Comprehensive Plan for Reopening



Safety Measures

The following document is a guide for reopening school at Sutter's Mill. All information listed below has been designed based on guidance from the State and the California Department of Public Health. Please know that the safety and security of your children has been the priority as all plans have been developed. These guidelines are subject to change pending state or county recommendations. This document can be found on our website: [Click here](#) Please check back frequently as information can change.

COVID 19 Safety Measures

All Safety measures related to COVID-19 have been developed in accordance with State and Public Health Guidance. The guidance changes periodically, and we will continue to update these safety measures as new information is received.

- We require families to screen for symptoms prior to sending your child to school.
 - Symptom Screening Checklist can be found: [Symptom Screening](#)
- Types of masks allowable: [Allowable Masks](#)
 - Be sure to send your student with the appropriate mask, or one will be provided for them.
- If there is a medically documented reason for your child not to wear a mask, a letter from a Physician will be required, and alternative instruction methods will be discussed. (In order to comply with the guidance from the State and County Public Health, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines.)
- In the event of a suspected case of COVID-19, we will contact the El Dorado County Public Health Department and follow their guidance. (Guidance can be found: [CAL/OSHA CDPH Guidance](#))
- While on campus, if your child is suspected to have been exposed, you will be contacted by the school nurse. No further action will be required until you hear from the nurse.
- An isolation room has been designated on campus in the event of suspected symptoms.
- Monthly surveillance COVID-19 testing being offered to all staff per Public Health Recommendation.

General Safety Measures

- Face coverings are required for all individuals Grades 3 and up.
- Face coverings are strongly recommended for Grades TK – 2.
- Face coverings required when outdoors if not maintaining appropriate physical distancing.
- MERV 13 Filters have been installed in all classrooms. Filters will be replaced in accordance with their manufacturer guidelines.
- There are 8 handwashing stations set up across campus.
- There are 6 touchless hand sanitizing stations set up across campus.
- Sanitization of the campus will occur between cohorts utilizing Hypochlorous Acid Solution
- Deep Cleaning of the campus will occur every evening.
- All Staff and Student restrooms will be cleaned every hour.
- All touchless water faucets have been installed in every location on campus.
- All drinking fountains will be closed.
- There is a designated station for refilling water bottles.

Classroom Safety Measures (Including Special Education)

- Students will line up in front of classrooms on the designated lines, and be appropriately distanced from their peers.
- Student desks will be spread out to provide appropriate distancing.
- Students assigned seating will be designed to provide appropriate distancing and will refrain from sitting at or touching other desks or property.
- No sharing of materials between students.
- Teachers will message to Parents if Chromebooks are needed. Otherwise, leave all equipment at home.
- Student browsing of classroom libraries will be limited.
- Library media coordinator will check out books for students.
- Small group instruction will be limited.
- Each teacher has been provided a Plexiglas stand to use as needed.
- All tables should be cleaned and disinfected with Hypochlorous Acid after each group.
- Field trips, class parties, assemblies, will not occur at this time.

Transportation Safety Measures

- All buses will be sanitized with Hypochlorous Acid Solution at the end of each route.
- All buses are deep cleaned daily.
- All students, regardless of age, are required to wear masks on the bus.
- Sanitizing wipes will be offered to all students before exiting the bus to prepare to enter campus.
- Siblings are encouraged to sit together on the bus.
- Social distancing will be encouraged.

Food Service Safety Measures:

- All food service workers are following all stated Public Health guidelines.
- Sanitizing occurs after the preparation of each meal item.
- Deep cleaning of food service equipment occurs every day.
- Masks and gloves are worn by all food service handlers.

Physical Education:

- Masks are required at PE when Physical Distancing cannot be maintained.
- No use of tunnels on the playground.
- All Equipment will be sanitized with Hypochlorous Acid Solution after each cohort.
- Students will be escorted to and from PE by Classroom Teachers.
- Classroom Teachers will ensure hand washing upon return to the classrooms.

Campus Arrival and Departure

Campus Arrival and Departure

- Anyone entering campus will be required to wear a mask.
- Parent and community access to the campus is limited at this time.
- Bus Routes can be found: [Bus Routes](#)
 - Please have your students at the bus stop prior to the arrival of the bus, and be physically distanced.
- Map for dropping off and picking up student can be found here: [\(Link to Map\)](#)

Arriving On a Bus:

- All students will be offered a hand sanitizing wipe prior to exiting bus.
- Hand washing stations will be available at the drop off point.
- Students will be guided to their classrooms where they will line up on designated dots and await teacher direction to enter the classroom.
- On Rainy days, students will exit the bus, and go directly to their classroom.
- Teachers will provide hand washing inside the classrooms.

Picking up and dropping off

Map for Drop off and Pickup [\(Click this link\)](#)

Parents of TK – K:

- You may enter campus to drop off and pick up your students at the classroom doors, but parents must wear a mask at all times. Park in the front parking lots only.
- Before going to the classroom door, Hand washing stations are available if needed. Then head to designated area for class, keeping 6' distance between (stand on dot and wait for teacher) Parents WILL NOT BE ALLOWED IN THE CLASSROOM.
- On Rainy days, go directly to classroom. Teachers will provide hand washing.

TK – K Parent Pick Up After School

- Parents must wait on one of the blue dots outside of your child's classroom. Please do not enter the classroom.
- Parents will need to wear a mask on campus and your child will be sent directly to you.

Parents of 1st – 3rd graders Drop Off:

- Parents remain in vehicles at drop off and pick up.
- No parking will be available.
- Drop off only for 1st – 3rd. Please follow signs along Old Ranch Road. [\(Link to Map\)](#)
- Hand washing stations will be available at the drop off as needed for students only. Then head to designated area for class, keeping 6' distance between (stand on dot.)

1st – 3rd Parent Pick Up After School:

- Pick-Ups will occur at the same location as drop-offs
- Teachers will escort students to the pick-up lines behind the Multi Purpose Room.
- Parents will drive through and pick up their child from each class line.
- No parking will be available.
- Yard duty and Staff will supervise.
- Link to Map [\(Link to Map\)](#)

Asynchronous Fridays

Asynchronous Fridays

- No in person classes on Fridays.
- Teachers will Zoom (Google Meet) with classes to take attendance and give assignments for the day.
- Teachers will use time to plan, grade, collaborate, and meet as staff when scheduled.
- Aides will check in with classroom teachers to provide support.

Distance Learning

Distance Learning

- Distance learning is available for any Parent who chooses this method of delivery.
- There will be a designated Distance learning teacher(s).
- Teacher will provide an orientation related to distance learning.
- Teachers will meet or exceed requirements for daily live interaction.
- Additional assignments will be provided.
- Teachers will provide office hours for parents and students.
- Distance Learning Teachers will conduct daily live interactions.

Social and Emotional Health

Social and Emotional Health

We recognize that students have been struggling with Social Emotional health as a result of the pandemic and a necessity for distance learning. We are confident that reopening our schools will provide some relief of student stressors.

- Mental Health Counselor is available on campus and to distance learners.
- Behavior Intervention Specialist is available on campus and to distance learners.
- Teachers are performing daily checks with students, and are frequently provided with resources related to Student emotional health.
- Additional Social Emotional Curriculum continues to be researched.
- Teachers make referrals to the school counselor as needed.

Food Service

Food Service at Sutter's Mill

Beginning Monday, October 5th both our Grab and Go (GNG) and Ready to Eat (RTE-Hot) meal service will be expanded at Sutter's Mill to accommodate our return to in class instruction. This meal service plan is available to all students in the district, including those opting for distance learning.

Meal Service is as follows:

GNG	Breakfast/Lunch	8:00 am – 2:45 pm
RTE	Breakfast	8:00 am – 8:15 am
GNG	Lunch	10:45 am – 11:00 am
RTE	Lunch	11:30 am – 11:45 am
GNG	Lunch	2:15 pm – 2:45 pm

Food Services is available Monday through Friday, and you may pick up multiple meals at once to reduce exposure.

Through December 31st all meals continue to be FREE for anyone in your household 18 years old or younger, however, you must still fill out a food service application. Applications can be found on our website in both English and Spanish. (<https://www.gtusd.org/District/262-Untitled.html>)

We are really looking forward to students coming back to campus October 5th!